



NEHRU INSTITUTE OF TECHNOLOGY

(Autonomous)

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai
Accredited by NAAC with A+, Recognized by UGC with Section 2(f)



Ref/No: NIT/LIB/ 2023-24

08.06.2023

MEETING NOTICE

The Library committee meeting schedule on 09/06/2023 @ 10.30 AM in the P K DAS Seminar Hall. The agenda of the meeting is as follows.

SNO	AGENDA
1.	Addition of computers for Digital library
2.	Modifying the seating arrangements for the students.
3.	Suggestion for wall painting in the Library.
4.	Addition of more racks for keeping back volumes
5.	Uploading of videos lectures related to each course


Chairperson

Copy to

1. All the members concerned



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SNO	AGENDA	DISCUSSION
1.	Addition of computers for Digital library	The librarian stated that the current number of computer systems are not sufficient for the students to use digital library
2.	Modifying the seating arrangements for the students.	The members suggested that book section is very congested to refer books so suggested to make it in place as reading section
3	Suggestion for wall painting in the Library.	The members suggested to include some pictures in the wall to make library attractive
4	Addition of more racks for keeping back volumes	The librarian stated that no of racks are not sufficient to keep back volumes
5	Uploading of videos lectures related to each course	The chairperson asked the members of committee to upload some video lectures and insist the students to complete online certificate courses in NPTEL



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LIBRARY COMMITTEE

Minutes of Meeting

Venue : P K DAS Seminar Hall

DATE : 09/06/2023

Time : 10.30 AM

Members Present:

SNO	Committee Members	Signature
	Dr.T.Manikandan	
	Dr.C.S.Chandra Mohan Kumar	
	Mr.B.S.Navaneeth	
	Dr.R.Preetha Devi	
	Mrs.J.K.Sowmiya	
	Mrs.R.Evance Leethial	
	Dr.P.Abhinash	
	Mrs.K.Tamilarasi	

The librarian welcomed the Chairperson and the committee members. He had given brief account of library activities.



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Lr No: 09/NIT/LIB/CIR/2023

08.10.2023

CIRCULAR

The following Library committee is formed and members are identified from all the departments for the academic year 2023-24

Chair person	Dr.T.Manikandan	AP / AERO	
Members	Dr.C.S.Chandra Mohan Kumar	Librarian	
	Mr.B.S.Navaneeth	AP / AERO	
	Dr.R.Preetha Devi	AP / AGRI	
	Mrs.J.K.Sowmiya	AP / CIVIL	
	Mrs.R.Evance Leethial	AP / CSE	
	Dr.P.Abhinash	AP / FOOD	
	Mrs.K.Tamilarasi	AP / MBA	

Chairperson

Principal

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CIR.NO/09/LIB/ODD SEM/2023

25/10/23

CIRCULAR

It is planned to conduct library advisory committee meeting in library at 3.00PM, 25/10/23 regarding NBA to incorporate all the necessity files and documentastion. In this regards. I request the HOD'S to avail your department library committee members at its meeting.


Librarian


library committee chairman


principal



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Ref: 05/lib/CIR/23

15.11.23

CIRCULAR

DEPARTMENT OF LIBRARY

All HoDs' are requested to send book list to purchase books for the academic year 2023-24. So kindly send the details of book list on or before 15.12.23

C. S. Chandra Sekhar
Librarian

[Signature]
15/11/23
Library Advisory Committee
(Library Chairman)

[Signature]
Principal

(A.C.S. (MANOJ MOHAN KUMAR))

To

copy to ALL HOD'S



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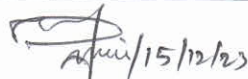
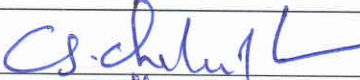






MINUTES OF MEETING

DATE: 15.12.2023

TIME: 12.30 PM

Venue: Central Library

Members Present:

SNO	Members	Signature
1	Dr.T.ManiKandan Asso .Prof/AERO (CHAIR PERSON)	
2	Dr.C.S Chandra Mohan Kumar ,LIBRARIAN	
3	Mr.B.S.Navaneeth Asst Prof/AERO	
4	Dr.R.Preetha Devi Asst Prof/AGRI	
5	Mrs.JK .Sowmiya Asst Prof/CIVIL	
6	Mrs.R.Evance Leethial Asst Prof/CSE	
7	Dr.P.Abhinash Asst Prof/ FOOD	
8	Mrs.K.Tamilarasi Asst Prof /MBA	

Points Discussed:

1. Requested Department Library co-ordinates to collect the requirement of book for the upcoming Academic year and submit it before on 31 Dec 2023.
2. Requesting for purchase of journals requirements for the concerned department to submit on before 31.12.2023.
3. Discussed about addition of Periodicals and E-Resource (if required) to submit the requirements to the Librarian.
4. Discussion about utilization of digital Library and insist all the faculties and students can utilize even in the evening hours.
5. Discussion about to conduct NDL Awareness program towards the department needs and interests.
6. Requesting from new courses department (AI/ML, Cyber security, CCE) can submit for the requirements of purchase of Books and journals as per students strength and AICTE Norms.

Chairperson



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Lr No: lib/CIR /2023

14.12.2023

CIRCULAR

The Library committee meeting is scheduled on 15.12.2023 @ 12.30 P M in the Central Library in this regard all the HOD's are requested to permit your department library coordinators to attend this meeting .The Agenda of meeting is as follows.

AGENDA

1. Requisition for Books purchase from all the departments
2. Requisition for purchasing of Journals (online/offline)
3. Additions of Periodicals /E-Resources (if any)
4. Utilization of digital Library
5. Discussion about NDL Programs
6. Requirement of Books /Journals for the new courses as per AICTE Norms


Chairperson 14/12/23

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2. ALL Department Library co-ordinators
3. File



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OF INSTITUTIONS**
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